

CONSTITUTION

Article I Name and Address

The name of organization shall be "Upper Arlington High School Vocal Music Boosters" aka "UAVMB".

The principle address of the organization is Upper Arlington High School; 1650 Ridgeview Road, Upper Arlington, OH 43220; with a post office box address of UAVMB; P.O. Box 218336, Columbus, OH 43221

Article II Purpose

The purpose of the organization shall be to support the Vocal Music Department of Upper Arlington High School by:

1. Raising funds for necessities above and beyond the school budget.
2. Increasing the educational experiences and enhancing the performance opportunities of the students.
3. Assisting the Vocal Music Director(s) and organizing volunteers to accomplish the goals of the Vocal Music Department.

Article III Membership

The members of the organization shall consist of:

1. The parents of all students currently enrolled in any vocal music group sponsored by UAHS.
2. Any other person over 18 years of age who desires to help further the purposes of the organization.

Article IV Officers, Executive Board

Section 1. The officers of the organization will form the Executive Board. Those offices shall be as follows:

1. President
2. President Elect / Vice President
3. Treasurer
4. Secretary / Website Liaison
5. Past President(s)
6. Vocal Music Director, as a non-voting advisory member

Section 2. Only members of the organization shall be eligible to serve as officers of the organization. All officers shall have been an active Vocal Music Booster during the past school year. Officers shall be elected at a regular meeting of the organization each May. The term of office of each officer shall be for a period of one year beginning in June. Officers may succeed themselves upon vote of the membership. No officer shall serve more than three consecutive terms in the same office; unless modified by provisions below in this Article. Spouses may share the duties of any office, if elected as such, provided however that they shall have only one vote on the Executive Board. Spouses may serve in different officer positions on the Executive Board and each

shall have one vote. No individual may hold more than one position on the Executive Board; however, officers may chair committees while still maintaining the vote as an Executive Board member.

Section 3. If the office of President becomes vacant, the President Elect/Vice President shall immediately assume the office of President. In the event of a vacancy in any other office, the Executive Board, by majority vote, shall fill the vacancy from the general membership. Any person filling a vacancy shall serve for the balance of the unexpired portion of the term.

Section 4. It shall be the collective duties of the Executive Board to:

- A. Review and approve the annual budget submitted by the Treasurer and Vocal Music Director. The approved budget will be submitted to the general membership at the first regular meeting in September for ratification.
- B. Supervise all officers of the organization to assure that their duties are performed properly.
- C. Meet at such times and places as necessary to perform duties as a board member at the request of the President or Vocal Music Director.
- D. Approve the appointment of chairpersons for all committees.

Section 5. Executive Board nominates possible candidates for UAVMB Outstanding Booster.

Section 6. The Executive Board shall be the ultimate authority on all matters pertaining to the organization in the periods of time between meetings of the entire organization. The Executive Board shall direct the policies and administer the affairs of the organization in all matters except as otherwise provided by the Constitution and By-Laws.

Section 7. The Executive Board may, by 2/3 vote, remove any officer or committee chair for failure to perform their duties or for conduct (either word or deed) which is damaging to the stated purposes of the UAVMB or the UAHS Vocal Music program.

Section 8. The Executive Board may, by 2/3 vote, extend an officers term beyond 3 consecutive terms.

Article V Executive Committee

Section 1. The Executive Committee shall consist of the officers of the organization and the chairperson(s) of each committee, excluding musical only committees. The Vocal Music Director shall serve as a non-voting advisory member of the Executive Committee.

Section 2. The President of the organization shall be the Chairperson of the Executive Committee and the Secretary shall hold the same position on the Executive Committee.

Article VI Meetings

Section 1. Regular meetings of the organization shall be held at a time and place as designated by the Executive Board. The schedule of regular meetings for the year shall be published at the beginning of the year.

Section 2. Special meetings of the organization may be called at any time by majority vote of the Executive Committee, by the President, or by the Vocal Music Director as deemed necessary.

Article VII Quorum

A quorum of the organization's meetings shall consist of the number of members who are present, so long as a majority of the Executive Board is present.

A quorum for meetings of the Executive Committee shall consist of a majority of the committee.

Article VIII Finances

Section 1. There shall be an annual audit of the financial records of the organization. The audit will be conducted in August for the fiscal year just concluded. The Executive Board shall perform the audit. Satisfied that the accounting and financial records presented for audit are correct, the Executive Board shall sign a statement of that fact at the end of their report. The results of the audit shall be presented to the general membership at the September regular meeting.

Section 2. The fiscal year of the organization shall begin on the first day of August and end on the last day of July the following year.

Section 3. All monies/checks collected from fund raiser/special events or sale items are to be turned over to Treasurer for deposit on behalf of the organization along with a balanced report within 30 days of the event or event closing date.

Section 4. The organization will obtain and maintain a computer for dedicated UAVMB business capable of safely recording and storing records, with suitable software for generating reports with back-up system.

Section 5. Legitimate expenses incurred on behalf of the organization shall be reimbursed after approval of the Executive Board. Request for reimbursement must be submitted with receipts.

Section 6. No loans and no renewals of any loans shall be contracted on behalf of the organization except when specifically authorized by the Executive Board.

Article IX Amendments

This constitution may be amended by a vote of 2/3 of the members present and voting. Proposed amendments must be submitted in writing to the Secretary, who shall distribute them to the Executive Committee before distribution to the entire membership. The vote on the amendments shall take place at the next meeting following distribution.

BY-LAWS OF THE UAHS VOCAL MUSIC BOOSTERS

SECTION 1: ELECTIONS

The Executive Committee shall submit a slate of officers to the Executive Board at the April regular meeting. Nominations may be made from the floor at this time. Officers shall be elected by majority vote of the members present and voting at the May regular meeting.

SECTION 2: STANDING COMMITTEES

Part 1. The following standing committees, in addition to the Executive Board, are established:

- Communications
- Concessions
- DVD/CD Recording & Sales
- Hospitality
- House Volunteers
- Lobby Decorations
- Photography
- Publicity and its Sub-Committees
 - Community Outreach
 - Flyers
 - Media Relations
 - Sandwich Boards
 - School Publicity
 - Yard Signs
- Tickets

Part 2. When a President takes office, all positions on committees shall be automatically vacated, leaving the incoming President free to appoint new chairpersons and new committee members. The President shall appoint a chairperson for each standing committee before the first Executive Committee meeting.

SECTION 3: SPECIAL COMMITTEES

The President shall appoint a chairperson, as needed, for special events or projects. Current events and projects are as follows, but not exclusive to:

Character Shoes	Senior Choral Video
Encore Sales	Senior Recognition
Encore Layout	Spirit Wear
Musical and all musical sub-committees	Spirit Yard Signs
Neighborhood Canvass	Symphonic Choir Retreat
Program Printing (as needed)	Symphonic Choir Tour
Robe Organization & Distribution	Vocal Ensemble

SECTION 4: DUTIES OF OFFICERS

The duties of each officer shall include, but not be limited to, the following:

President:

1. Organize and conduct all meetings of the organization, Executive Board, and Executive Committee. Creates agenda and make copies for monthly meetings.
2. Appoint all standing committee and special committee chairpersons, with the approval of the Executive Board.
3. Provides oversight and directions for all positions with special attention to fundraising events and treasurer.
4. Serve as ex officio member of all committees.
5. Represent the organization to the public.
6. Serve as liaison between the organization, the Vocal Music Director, and the staff of the UA Public School system.
7. Represents UAVMB at the high school open house night (or appoint representative), and present brief welcome and overview.
8. Writes UAVMB newsletter(s).
9. Represents UAVMB and speaks at the Vocal Ensemble Retreat dinner/concert.
10. Receives and manages benefactor contributions except *Encore* contributions.
11. Writes thank you notes to benefactors and *Encore* advertisement purchasers.
12. Gives updates to benefactor database keeper for accuracy in programs.
13. Sends postcard or email to benefactors about upcoming performances 2-3 weeks before the event.
14. Maintains database of alumni and sends postcards or email about upcoming performances.

President Elect / Vice President:

1. Assists President.
2. Serves as Musical Co-Chair by providing oversight and direction.
3. Serve as President of the organization the following year.
4. Assume the duties of the President in his/her absence.
5. Serve, at the request of the President, as ex officio member of any standing or special committee.
6. Distributes notebooks to new officers and committee chairs and keeps notebooks current by asking for all pertinent information (invoices, order forms, communications).
7. Keeps in touch with chairs to see if assistance is needed.
8. Organizes thank you gifts for outgoing president, director(s) and others as needed.
9. Undertakes special tasks as needed.

Treasurer:

1. Responsible for development of booster budget and financial reports along with the Vocal Music Director.
2. Keep accurate, detailed accounting records of revenues and expenditures.
3. Report on the financial condition of the organization at all meetings.
4. Deposit and disperse all funds of the organization, in a local financial institution as selected by the Executive Board.
5. Pays invoices for approved expenditures.
6. Writes reimbursement checks.
7. Responsible for coordinating the preparation of the Annual Federal Income Tax Return and all associated forms and documentation, including those establishing the tax-exempt status of the Organization.
8. Responsible for coordinating an audit on an annual basis with the Executive Board.
9. Appoint a deputy treasurer to assume the duties of Treasurer during any temporary absence of the treasurer.

Secretary / Website Liaison:

1. Record minutes of all organization and Executive Committee meetings and disseminate to the membership. Record minutes of Executive Board meetings and disperse to the board members.
2. Regularly (at least once a week) visit website (UAVocalMusic.org) to see what could be updated. Email Vocal Music Director and Executive Board to see what needs to be added or updated to the website. Submit information to Webmaster.
3. Maintain open communication with Webmaster.

Past President(s):

1. Will serve as an experienced member of the Executive Board, which has knowledge of past procedures for Vocal Music events, etc.
2. Will be responsible for assisting in performing any additional duties as deemed necessary by the Executive Board.

SECTION 5: DUTIES OF COMMITTEE CHAIRS

Character Shoes:

1. Communicate with vendor to purchase Character shoes for girls in Vocal Music, obtaining availability and prices.
2. Pick up shoe sizers and take to UAHS for girls to try on for approximately 4 days (including 2 Women's Glee/Chorus days). Provide order sheet with sizers.
3. Collect payments and exchange with Treasurer for payment to vendor.

Communications - ALL EVENTS:

1. Maintains up to date databases (students in choral program, parents of students in choral program, and other boosters).
2. General communications to boosters via email, including musical emails. Emails might be requested by officers, director, and committee chairs.
3. Sends emails to remind booster/parents about meetings (monthly and special meetings).

Concessions – ALL EVENTS:

1. Plan food and beverage sales for all performances where concessions are sold.
2. Buy food, beverages, ice, etc.
3. Communicate with House Volunteer Chair how many people and tables you'll need for sales.
4. Plan for concession stands away from the main stand (i.e. balcony).
5. Clean up after the event.

DVD/CD Sales – ALL EVENTS:

1. Provides and collects order forms and payments for DVD/CD sales. Provide form for Program Chair for each event.
2. Secure a videographer for Fall Follies, the Musical, and Senior Recognition/Spring Concert.
3. Keep in contact with DVD/CD producer about budget, dates and numbers needed to be produced.
4. Distribute DVD/CDs to purchasers.
5. These events may include Fall Follies, Musical, Winter Concert, Piano Concert, and Spring Concert.

Encore Chair and Sales:

1. Recruit committee members (i.e. advertisements, layout, printing, Choral Group and senior pictures, and senior biographies).
2. With Vocal Music Director establish deadlines and when you will do presentation to students.
3. Recruit committee members to call parents and previous benefactors.

4. Make packets for each student that contains all information for *Encore* sales. For previous students, include forms from past sales they made.
5. Make presentation and disperse packets to students.
6. Maintain database of all benefactors and advertisers.
7. Collect forms and payments from students for advertisements and benefactors.
8. Record all payments and turn into the treasurer.
9. As advertisements are received, send them to *Encore* Layout chair.
10. Gives database to President so he/she can send thank you notes.

Encore Layout:

1. Obtains benefactor and advertising information from *Encore* Sales chair.
2. Obtains photographs of all choral groups and vocal music seniors to be placed in *Encore* program.
3. Completes layout of *Encore* program.
4. Solicits bids for *Encore* printing, and presents to Executive Board for approval.
5. Works with printer for completion of program.

Hospitality:

1. With committee, provides for needs of events where we host our students or visitors.

House Volunteer – ALL EVENTS:

1. Organizes volunteer opportunities for people to work in areas listed below:

Concessions	Tickets
DVD/CD sales	Ushers
Flowers	
2. Assigns volunteers and confirms with them.
3. Orders tables to be used in the lobby for events (concessions, tickets, DVD, flowers, etc.)
4. With volunteers, cleans up auditorium and lobby after events. Recycles *Encore* and programs.

Lobby Decorations – ALL EVENTS:

1. Decorate lobby for events required. Including, but not limited to Fall Follies and Musical.
2. Coordinate ideas with vision of director or Executive Board.

Musical Co-Chairs – MUSICAL ONLY:

1. Provides direction and oversight for all activities associated with the musical.
2. Revise handouts for current musical with director.
3. Conduct the initial mandatory parent meeting. Collect completed forms at end of meeting and collate/organize the volunteer surveys. Inform committee chairs of their volunteer lists.
4. Recruits committee chairs for the following (but not limited to):

Cast Party	Program
Costumes	Props
Flower Sales	Set Construction Coordinator
Hospitality	T-Shirts
Make-Up/Hair & Wigs	
5. Works with previously assigned committee chairs listed below (but not limited to):

Communications	House Volunteer Coordinator
Concessions	Lobby Decorations
DVD Sales	Photography
Publicity and Sub-Committees	Tickets
6. Coordinate with photographer about photo lobby display and the permanent lobby collage.
7. Coordinate with communication chair and website liaison to keep students and parents updated throughout musical.

Neighborhood Canvass:

1. Organize and implement neighborhood solicitation for contributions.
2. Maintain current maps of UA that will be distributed to student groups.
3. Make packets consisting of forms and instructions for student groups to use during their solicitation.
4. Conduct instructional time with student groups before their departure to solicit.
5. Collect and record monies/checks from student groups as they return from solicitation. Give all monies/checks to treasurer for deposit.

Photography - ALL EVENTS:

1. Attend as many choral events as possible or get a committee to do so. Take digital pictures (or have hard copy pictures scanned). Including performances, retreats, etc.
2. Submit these pictures to Webmaster for posting on website (UAVocalMusic.org)
3. During musical, takes pictures during the dress rehearsal. Including candid photos, posed group shots of full cast, tech crew, pit orchestra, and all seniors in the tech crew, pit orchestra, and cast.
4. During musical, arrange for, or take, head shots and group photos and give them to the Musical Program Chair. Also, give these photos to Lobby Decorations Chair for lobby display.
5. In charge of Lobby Collage Poster. Make arrangements with framing person, print photographs, identify students in photographs, provide printed musical program. Have it matted, framed and hung in hall.

Program Printing:

1. Copy programs for events as needed.
2. Find a printer – in kind, discounted, or school duplicator (in house)

Publicity Chair - ALL EVENTS:

1. Oversees all publicity sub-committees (Media Relations, School Publicity, Yard Sign, Sandwich Boards, Community Outreach)
2. Create Master Calendar of events, including identification of promotional activities per event, production schedules and budgets.
3. Work with Vocal Music Director to learn creative vision for each event. Develop creative ‘brand’ for each event, including primary logos, fonts, color usage, and all associated artwork as necessary. Can directly create artwork, or work with 3rd party graphic designer [if budgeted].
4. Work with Media Relations Chair and Vocal Music Director to create copy platform for Vocal Music Events which will serve as the basis for all promotional materials, advertising, community letters, press releases, etc.
5. Design (layout and copy) and produce promotional materials for Fall Follies and Musical (and other events as required), including, but not limited to, the following:
 - a. Sandwich Board Poster
 - b. Yard Sign
 - c. Tear Off Flyer for display at community businesses, school Bulletin Boards, etc. (color)
 - d. Retirement Home/OCC High School Flyer (black/white)
 - e. School Backpack Flyers
 - f. Library Take One Flyers
 - g. Marquee Sign
 - h. Display ads (Arlingtonian, SNP, etc.)
 - i. Electronic Ads (online newsletters, ads, etc.)
6. Work with Committee Chairs to provide information, timing and instructions for distribution of materials.
7. Work with Media Relations Chair in developing proper communication plan for media events.
8. Work with School Publicity Chair to produce information for schools in the preferred way and make appropriate number of copies.
9. Work with Blitz Chairman to provide materials and instructions on distribution.

10. Work with webmaster to provide updates for promoting events on the website (i.e. coming soon display ads, logos, copy points, etc.).
11. Maintain all artwork, and serve as the 'hub' for all artwork requests from committee members for any miscellaneous materials developed in relation to a UAVMB event (i.e. flower cards, program covers, GOBOs, tickets, etc.).
12. Issue POs to outside vendors for printing, receive and approve invoices, and reconcile budget.

Listed below are Publicity Sub-Committees

Publicity Sub-Committee - Community Outreach – ALL EVENTS:

1. Work with UAVMB Executive Board to determine if group rates could be arranged.
2. Work with Publicity Chair to design, print & mail letters of information for Vocal Music events.
3. Obtain list of retirement homes in area and phone each activities director to notify of our event dates. Find out if there would be interest in having residents attend.
4. If interested make follow-up contact 6 weeks prior to event. Do they need tickets? Do they need special parking for a bus? Any special seating needs?
5. Meet with UA Senior Center director to review the year's program and ask how best to encourage attendance.
6. Obtain Ohio High School Directors list from UAHS director.
7. Send Email Marketing (i.e. Constant Contact) information about Vocal Music events.
8. Sends postcard to 8th grade parents 2-3 weeks before the Winter Choral Festival.

Publicity Sub-Committee - Media Relations – ALL EVENTS:

1. Establish a relationship with *Suburban News, This Week, UA Magazine, Tri-Village Magazine, and Arlingtonian* – find out what reporter has the beat and make personal contact with them. Send them a calendar of events. Send them a reminder (press release) 2-3 weeks before event. Follow up with a phone call. Organize time for a reporter and photographer to come to a rehearsal.
2. Research on-line calendar and advertising opportunities (ColumbusAlive.com, UASupersite.com, TV Station websites, etc.) and keep community calendars updated.
3. Maintain Facebook page by updating profile picture with event logos, sending event invitations, and occasionally updating with new information. Investigate other opportunities for promoting UAVM to the community.

Publicity Sub-Committee - Sandwich Board Distribution – FALL FOLLIES & MUSICAL:

1. Determine best location for sandwich boards (approximately 12), obtain permission to display. Mount printed posters (provided by Publicity Chair) to A-Frame Sandwich Boards and distribute them accordingly.
2. Fall Follies – Remove sandwich boards within 24 hours after event.
3. Musical - Remove sandwich boards day of event, remove posters from the boards and deliver to cast party for student mementos.

Publicity Sub-Committee - School Publicity – ALL EVENTS:

1. Research how each school building distributes information to their students (including UA District Schools, parochial and private schools, preschools (if age appropriate)). Will they take flyers? What are the restrictions? What format is preferred?
2. Do they have a newsletter? What are the deadlines? What format is preferred? Is there a word limit? Keep track of these dates and which ones coincide with Vocal Music events.
3. Work with Publicity Chair to create a calendar for submission of material that coincides with the Vocal Music performances and priorities.
4. Build data base of deadlines/formats, including building secretary and contact email.
5. Coordinate with Publicity Chair to submit information to the high school newsletter, including monthly calendar of events, reminder of booster meetings, 'save the dates', etc. When necessary, a graphic

display ad may need placed to promote a show (i.e. Follies, Musical) which would be obtained through the Publicity Chair.

Publicity Sub-Committee - Yard Sign Distribution – MUSICAL ONLY:

1. Attain yard signs from Publicity Chair, and organize them for distribution to members of the cast, pit orchestra and tech crew.
2. Strategically place additional yard signs in high volume areas in Upper Arlington and surrounding areas (i.e. Grandview).

Robe Organization & Distribution:

1. Assign Choir Robes and Men's Jackets to each student on day of group pictures according to size.
2. Responsible to maintain database of student's names and robe/jacket number assigned to each student.
3. Students will be responsible for returning robes/jackets to appropriate area at end of each concert.

Senior Recognition:

1. Junior students and parents are responsible to organize and host Senior Recognition with decorations, desserts and beverages. This will be held toward the end of the school year.
2. Make arrangements with UAHS for DVD projector and screen to be in place for recognition.

Senior Vocal Music Video:

1. Parent liaison for organization and production of the Vocal Music Senior video
2. Responsible for accumulating still and video photography from performances/events throughout the year and from previous years.
3. Works with videographer to complete the video for the Spring Concert.

Spirit Yard Signs:

1. Provides and collects order forms and payments for Spirit Yard Signs from students.
2. Works with contractor to get them constructed, and then distributes signs to students.
3. Collects signs that need to be modified (i.e. add Ensemble).

Spirit Wear:

1. Communicates with vendor the needs for Spirit Wear (currently have t-shirts, hoodies, fleece, and polo shirts).
2. Provides and collects order forms and payments for Spirit Wear items.
3. Distributes wear to purchasers.

Tickets:

1. Organizes the ticket sales for any event that occurs where tickets are for sale. This could include Fall Follies, the Piano Concert, and the Musical.
2. Maintain communication/contract with internet sales vendor.
3. Work with House Volunteer Chair as to how many people you need for sales.
4. Find a sponsor for advertisement on ticket to under-write event expenses, if possible.
5. Responsible for procurement of computers and printers for ticket sales.
6. Clarify with treasurer procedure for monetary exchanges and reporting.
7. Generate reports for Executive Board.

Symphonic Choir Retreat:

1. Works with Vocal Music Director about needs for Retreat.
2. Organizes and hosts meals for students during Symphonic Choir Retreat, if needed.

Symphonic Choir Tour:

1. Organizes the parent trip.

2. Communicates with Vocal Music Director when needs arise.

Vocal Ensemble Co-Chairs:

1. The co-chairs will be one parent from girls and one from boys in Vocal Ensemble.
2. Communicates with all Vocal Ensemble parents as needed.
3. In early June, these persons will organize the procurement of costumes for the boys and girls in Vocal Ensemble. This will mean speaking with dress and tuxedo vendors for details.
4. Share information with parents and students about dress and tuxedo orders. Take measurements.
5. An inventory should also be compiled of the graduated seniors who may like to sell their costumes to the new members.
6. Collect money for costumes from each student, give to treasurer in exchange for payment to the vendors.
7. Collect money for the Vocal Ensemble Retreat. Give to Vocal Music Director.
8. Support, as requested by the Vocal Music Director, for Vocal Ensemble special performances (i.e. Christmas gigs, etc.)
9. Organize and host the Holiday Preview. Including sending invitations to benefactors.
10. Organize and find hosts for Senior Ensemble overnight and the Welcome breakfast.

SECTION 6: FINANCIAL CONSIDERATIONS

Part 1. As a matter of policy, the organization will not expend funds of the organization to directly support those parts of the vocal music department deemed to be primarily related to the academic portion of the program. It is expected that an adequate level of funding for Music education will be provided by the UA Board of Education and that the funds of the organization will supplement the program, consistent with the purpose of the organization as stated in the Constitution.

Part 2. The Executive Board shall propose to the organization an annual budget. A budget shall be approved at the first regular meeting of the year for the organization.

Part 3. The Treasurer is authorized to disperse funds of the organization only as follows:

- a) On the Treasurer's own authority if the expenditure has been approved in the annual budget.
- b) Non-budgeted expenditures on the authorization of the Executive Board.
- c) On authorization of the organization taken at any regular or special meeting.

SECTION 7: AMENDMENTS

These By-Laws may be amended without previous notice by a two thirds vote at any meeting of the organization, provided that no change in the By-Laws shall take effect until thirty days after the change has been made.

SECTION 8: RULES OF ORDER

Robert's Rules of Order shall be used as the parliamentary authority where it is not superseded by the Constitution or By-Laws of this organization.

The Keith Krieger Music Endowment Fund

The Keith Krieger Music Endowment Fund was established in 2001 by friends and family in memory of Keith Krieger, a member of the Class of 1976. At that time, there was a plaque provided for the UAHS Vocal Music Department, with nameplates for winner's names to be engraved annually. This fund awards an annual music scholarship for a student who will continue in the performing arts in higher education. Vocal music and/or piano will be given priority. When the fund reaches a substantive base, 75% of income will further the scholarship fund, while the other 25% will support the UAHS and Middle Schools' music programs for sheet music, funding for plays, camps, or musical instruments. This fund is sponsored by the Upper Arlington Education Foundation. Scholarships are to be presented annually at the Senior Honor's Assembly.

The Outstanding Booster Award

The Outstanding Booster Award was established in 2004 by the UAVMB. The original concept was that the award would go to someone who has obviously gone way beyond the call of duty and made a dramatic impact on the vocal music program. The Executive Board nominates possible candidates for this award. The Outstanding Booster Award will be presented at the Spring Choral Concert.

The Paul Magree Scholarship Fund

The Paul Magree Scholarship was established for vocal music students in need of financial help for activities or events they wish to participate in within the Vocal Music Department. The scholarship is funded annually through donations from the Winter Concerts and direct donations. To maintain confidentiality, students may request scholarship assistance through the Vocal Music Director. Only monies from within the scholarship account shall be considered and used for students selected to receive financial assistance. The distribution of available monies will be left to Vocal Music Director or a selection committee. Students and/or their parents or guardians should be actively fundraising when possible.

